

## GREAT LONGSTONE PARISH COUNCIL

### DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18<sup>TH</sup> MARCH 2020 IN GREAT LONGSTONE VILLAGE HALL

**Present:** Cllr Rick Gooch (Chaired meeting), Cllr Phil Barrett, Cllr James Cox, Cllr Dan Cox, District Cllr Clare Gamble and Sarah Stokes (Clerk).

The Chair opened the meeting at 7.30pm, with the **CORONAVIRUS PANDEMIC** being discussed first.

#### **Public comments session.**

#### **Coronavirus**

Areas discussed: potential full lock down in 7 to 10 days; Italy most affected; need to be following Government advice, staying in self- isolation for 7 – 14 days; panic buying; looking at our community how we can help; Clerk reported that a resident had volunteered to coordinate 'help' to those needing both pastoral and practical help; the need to fast track the website, Clerk has asked for Kualo assistance; to put posters up.

It was agreed to go with the residents help to coordinate, Clerk to Liaise with Co Ordinator then to communicate back to PC/keep in loop. Clerk to push website through asap, advert to go on Great Longstone community Facebook and website asap along with the insert in UTE this week, also posters to go up around community. The Co Ordinator to claim for stationery etc up to £500, amount to be reviewed.

Cllr Gamble stated general support is needed; shopping, picking up prescriptions, doing dog walking etc. Information coming through from DDDC for help for businesses.

**17/20 Apologies for absence.** Apologies were received from Cllrs Wendy Long and John Shimwell.

**18//20 Declarations of interest.** Cllr J Cox declared an interest in the quote for painting and grass ruts on rec.

**19//20 Minutes of the meeting.** The minutes were proposed by Cllr Gooch and seconded by Cllr Cox.

#### **20//20 Recreation ground.**

**20.1 Playground.** The toddler springer is being made and the safety surface awaits better weather. Cllr Barrett to do inspections of the play area in the coming months, to look at jumbo lander roof. Rospa inspection booked for May.

Cllr Cox left the room at 7.45pm, where the painting and grass work quotes were discussed.

Cllr Cox re-joined the meeting at 7.50pm.

Three quotes were requested for **painting**. Only 1 received. It was proposed by Cllr D Cox to go ahead with the bench painting quote, seconded by Cllr Barrett.

**20.2 Equipment for years 11+. Court fencing installation.** The Clerk reported that the fencing has been installed. In-between meetings the Cllrs agreed **to edging work and gate entrance work** being carried out on the grounds of health of safety. Work to be carried out asap when drier. The **grass rut** work was proposed by Cllr D Cox and seconded by Cllr Barrett. Clerk to Liaise with contractor on all. **Court resurfacing project** on hold, due to current situation/a long with Summer fundraising event 'Longstonebury' (Saturday 20<sup>th</sup> June). To note that there had been no objections to the event reported to any Cllrs/Clerk.

**20.3 Cricket/Football.** To note deep spiking/weed and football field awaiting contractor. Work on bench near pavilion to be carried out in coming months (awaiting contractor). Following consultation with GL Cricket Club the J Football Club have been given permission to put pitch markers in.

To note article to go in UTE when fence/remedial work completed.

To note tennis court hedge trimmed on sides.

To note tenders for football field maintenance for 2021 (autumn).

## **21/20 Village green.**

**21.1 Update on new noticeboard.** Contractor producing late spring.

**21.1 Update on work on West Green path.** Contractor doing in drier weather.

**21.2 Allotments.** Clerk liaised with allotment tenants on possible shared plot. Allotment holder staying as tenant, part of plot being managed by neighbouring plot, on health grounds.

**21.3 Field Moor Rd.** Clerk reported that on inspection of the the historical information behind the field tenancy, the fields were taken on with the walls being in a 'ruinous condition', at the start of the tenancy. No action on this matter.

To note Clerk to Liaise with P Thompson on xmas lights for 2020.

**22/20 Burial grounds.** No report.

## **23/20 Footpaths and roads.**

**23.1 School Council and DCC – speeding.** Cllrs Long/Gooch and Clerk met with DCC, along with the School Council. It was resolved with school to purchase a 'lollipop' sign and GLPC. Clerk and school ordered. DCC suggested new 'school logo signs' and slow marking signs on the tarmac'. The Cllrs resolved for the Clerk to go ahead with requesting the DCC signage. Also discussed was possible flashing signage, at the entrance to the village. Mires end being of greatest concern for speeding, flashing lights not approved by DCC. 20 is plenty signs were also discussed.

**23.2 Streetlighting.** No update on the Led lights. Following the request from a resident for a streetlight on Moor Rd, above the last Dale farm one, this was turned down by DCC due to funds, Clerk contacted the resident with this reply.

**23.3 Floods.** It was resolved for the Clerk to contact Cllr J Twigg again to ask that Longreave Lane area be looked at, as this was an issue with the floods, and the 'project' they started was not completed, with big gaps at the side of the road.

**23.4 Sunnybank.** Clerk reported that she has asked for an update from DCC on the surface works, 'Work is planned but currently paused due to funding'.

**23.5 Monsal Head toilets.** The Clerk gave an update of the Monsal Head toilets and the re-opening of. District Cllrs Mark Wakeman and Clare Gamble are setting up a Community Interest Company – 'Monsal Head Community Toilets C.I.C. Cllr Gamble reported approx. £11k needed for refurbishments/ £3 - £5k annual maintenance. It was proposed by Cllr Gooch to donate £750 under s137, seconded by Cllr D Cox, this financial year.

To note awaiting update on surfacing work Cherpit lane, new footpath signs Hardrake and Beggarway Lane and P Park tarmac, Longstone Edge.

## **24/20 Council Administration.**

**24.1 Land registration – fields, track, builders' yard.** Ongoing.

**24.2 Community website** – As a matter of urgency, Cllr Gooch asked that the new website be up and running. Clerk had contacted Kualo/Tom Dean for help on this matter. To look at running of website in future.

**24.3 To review risk register, asset register, insurance coverage and retained documents.** The Clerk had circulated the documents that are reviewed on an annual basis, with the insurance/s to come out June/July. It was proposed by Cllr Gooch that there be no changes seconded by Cllr Cox.

## **25/20 Financial matters.**

### **25.1 Bank reconciliation for 31 January 2020.**

#### INCOME

Rents	£12.28
Dividends	£5.30
Bank int	£5.80

EXP                    £996.53

Unpresented    £100 Dalc

Current a/c £1000 Deposit a/c £33,536.26

### **25.2 Bank reconciliation for 31 February 2020.**

#### INCOME

Rents	£24.56
Bank int	£5.15

EXP                    none

Unpresented    £90 Sign Branding, £17,749.20 Steelway and S Stokes £261.54

Current a/c £1000 Deposit a/c £33,565.97

### **25.3 To accept and approve payments made since last meeting.**

Signature branding. Sign	£90 (inc vat)
Steelway. Edging work court	£180 (inc vat)
Steelway. Court fence	£17,569.20 (inc vat)
S Stokes. School lollipop sign	£261.54 (inc vat)

### **25.4 To accept and approve payments.**

Sarah Stokes. Clerks admin	£812.80
	Clerks exp    £321.65 (inc. email and website)
PPPF. Subscription	£12.00

The payments were proposed by Cllr Gooch and seconded by Cllr Barrett.

**25.5 Signatories.** To note Sarah Stokes (Parish Clerk) now a signatory. Bank confirmed.

Clerk to prepare for Annual Governance and Accountability return, and for internal audit April/May. Cllrs to approve the a/c's at the May meeting, subject to COVID 19.

To note rents requested from School, GLCC (paid 10 years, last yr.), football Club, tennis club (reduced rent) and quarry and field rents.

To note VAT claim sent.

## **26/20 Planning matters.**

**26.1 Planning application.** Shackerley House, Main St. NP/DDD/0220/0119. Listed building consent – greenhouse. Also, NP/DDD/0220/0113, also greenhouse.

PC comments sent in: No objections.

**26.2 Planning decision notice.** NP/DDD/1219/1323. Laburnham House. Listed building consent – internal alterations to the existing kitchen fireplace. GRANTED.

Planning matters at 6 Glebe Ave and 6 Sunnybank were looked into with P Park. Both matters were deemed permitted under permitted development.

Following the later issues, PC to put something in UTE later in year, regarding new permitted development laws and residents making neighbours aware of work.

**27/20 Police report.** PSCO Boswell stated there were no incidents reported in Great Longstone.

**28/20 Clerks report.** Contacted farmer/cycle clubs about bike race. Website/email contacted S Headington regarding storage needed; sorted Kualo package; looked at GDPR and photos; liaise with VH on projector; organised/report of Community website meeting; two meetings with T Dean, website. Contacted DDDC about Cllr McGoverne; Arranged quote for toddler springer; asked contractor to go ahead with safety surface and path; liaised on/off site with court fence delivery/installation; arranged sign for court; returned form to DDCVS; asked contractor for 2 deep spiking and 1 weed and feed; liaised on new noticeboard and slats; sent thank you/s for xmas tree/s help; liaised on/off site with allotment holder on solution; looked into past records on wall in Moor Rd field; liaised with resident on gutter VH; attended meeting with DCC and meeting with school on speeding; sent letter to DCC streetlight Moor Rd; reported drains and roads needing cleaning; wrote to resident on Spring bank re. parking; wrote to P park regarding planning issues x 2; contacted DCC and resident regarding cultivation licences; chased Sunnybank tarmac; sent invoices for rents and vat claim; starting preparing for audit and bank visits to sort signatory.

## **29/20 To report on any correspondence received and agree any actions arising.**

16/01/20 Stoney Middleton resident. Longstone Horticultural Society. Clerk passed on contact details.

16/01/20 JFC. Markers. See rec.

16/01/20 Contractor. Football field.

21/01/20 Cllr Twigg. Moor Rd road sweep and drains. Noted.

23/01/20 Blackrock. Circular. Noted.

20/01/20 DCC. Cultivation licences Station Rd and Grisedale Rd West. Other emails from DCC and Resident on this matter. Clerk has requested a copy of the cultivation details minus personal data from Cllr Twigg.

20/01/20 Dalc. 01/2020. Noted.

27/01/20 Steelway. Court. Other emails on this matter. See rec.

27/01/20 Kualo. Email and website, numerous emails. See council admin.

30/01/20 Resident. Community website meeting. See council admin.

31/01/20 Resident. Allotment. See village greens.

17/02/20 HMRC. Tax code, Clerk. Noted.

02/02/20 Resident. 6 Glebe Ave. See planning.

03/02/20 PDNPA. Building work 6 Glebe Ave. See planning.

10/02/20 PDNPA. Enquiry 6 Glebe Ave. See planning.

10/02/20 Dalc. Newsletter. Noted.

13/02/20 S Headington. Website. See council admin.  
20/02/20 DCC. Request for additional streetlighting. Clerk responded to resident following this letter. See streetlights.  
24/02/20 DCC Rights of Way. Sunnybank work. See footpaths/roads.  
24/02/20 Resident. Plaque. Clerk awaiting details of.  
24/02/20 DCC. Dog poo bins. Clerk reported overflowing bins.  
27/02/20 Resident. Streetlight Moor Rd. See footpaths and roads.  
27/02/20 Dalc. Newsletter. Noted.  
28/02/20 Longstone CE school. Signage. Numerous emails. See Footpaths and roads.  
29/02/20 R Bowering. Great Longstone video. See website.  
17/02/20 PDNPA. 6 Sunnybank. See planning.  
24/02/20 PDNPA. 6 Sunnybank. See planning.  
02/03/20 T Dean. Website. Numerous emails. See website.  
03/03/20 Clerks and Council's direct March 2020. Noted.  
04/03/20 Resident. Quarrying Longstone Edge. The resident reported noise. It was noted that Dale Farm had diggers in creating temporary notice and Standhill Farm doing pipework, also creating temporary noise.  
06/03/20 Pensions regulator. Re – declaration. Noted filed in 2019/2020 finance file.  
09/03/20 Dalc. Coronavirus. See Coronavirus.  
09/03/20 V hall. Fell race 4th September 2020. Booked in rec. diary.

### **30/20 Late items of correspondence.**

13/03/20 Resident/s/ Dalc and District Council. Coronavirus.  
13/03/20 Rospa. Inspection. See Rec.  
17/03/20 PCSO. Police report. See police.

### **31/20 Date of next meetings:**

13<sup>th</sup> May 2020(Annual Parish/Annual PC meeting)  
15 July 2020

Meetings subject to cancellation due to COVID 19.

The meeting closed at 8.31 pm.

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