

## GREAT LONGSTONE PARISH COUNCIL

PARISH COUNCIL MEETING TO BE HELD ON WEDNESDAY 18<sup>TH</sup> MARCH 2020 IN GREAT LONGSTONE VILLAGE HALL

### AGENDA

Public comments session 7.30 – 7.45pm

1. **Apologies for absence from members.** To note apologies from members.
2. **Declarations of interest.** To record any personal and prejudicial interest relating to issues on the agenda.
3. **Minutes of the meeting held on 15<sup>th</sup> January 2020.** To confirm accuracy of minutes.
4. **Recreation ground.**
  - 4.1 **Playground.** Update on Toddler springer and safety surfacing – boat. PC play area inspection. To book Rospa. Painting list for 2020, includes village benches. To monitor condition of jumbo lander roof.
  - 4.2 **Equipment for years 11+.** Court fencing installation/edging stones and court entrance update. To note new signage/lottery signage. Court resurfacing project.
    - 4.2.1 Summer fundraising event, 'Longstonebury' Saturday 20<sup>th</sup> June 2020.
  - 4.3 **Cricket and football.** Deep spiking/weed and feed on football field, awaiting contractor. Update on bench work nr pavilion.

To note article to go in UTE when fence/remedial works completed.  
To note tennis court hedge trimmed on sides.  
To note tenders for football field maintenance for 2021 (autumn).
5. **Village green/village hall/fields.**
  - 5.1 Update on new *noticeboard*.
  - 5.2 Update on work to *West green path*.
  - 5.3. *Allotments*.
  - 5.4 *Field Moor Rd* – tenancy agreement and walls.

To note Clerk to Liaise with P Thompson on xmas lights for 2020.
6. **Burial grounds.**
7. **Footpaths and roads.**
  - 7.1 School Council and DCC – *speeding*, update.
  - 7.2 *Streetlighting*. LED and Moor Rd.
  - 7.3 *Floods*.
  - 7.4 *Sunnybank*. Surface (DCC).
  - 7.5 Update on Monsal Head *toilets* – re opening.

To note awaiting update on surfacing work Cherpit Lane, new footpath signs Hardrake/Beggarway and P Park tarmac, Longstone Edge.

## 8. Council Administration.

**8.1 Land registration-** fields, track, builders' yard.

**8.2 Community website.** Update on website evening and website upgrade/running of.

**8.3 To review risk register, asset register, insurance coverage and retained documents and approve any changes.**

**8.4 GDPR.**

To note Clerk updating contacts with new email address.

## 9. Financial matters.

### 9.1 Bank reconciliation for 31 January 2020.

#### INCOME

Rents £12.28

Dividends £5.30

Bank int £5.80

EXP £996.53

Unpresented £100 Dalc

Current a/c £1000 Deposit a/c £33,536.26

### 9.2 Bank reconciliation for 31 February 2020.

#### INCOME

Rents £24.56

Bank int £5.15

EXP none

Unpresented £90 Sign Branding, £17,749.20 Steelway and S Stokes £261.54

Current a/c £1000 Deposit a/c £33,565.97

### 9.3 To accept and approve payments made since last meeting.

Signature branding. Sign £90 (inc vat)

Steelway. Edging work court £180 (inc vat)

Steelway. Court fence £17,569.20 (inc vat)

S Stokes. School lollipop sign £261.54 (inc vat)

### 9.4 To accept and approve payments.

Sarah Stokes. Clerks admin £812.80

Clerks exp £321.65 (inc. email and website)

PPPF. Subscription £12.00

**9.5 Signatories.** To note Sarah Stokes (Parish Clerk) now a signatory. Bank confirmed.

Clerk to prepare for Annual Governance and Accountability return, and for internal audit April/May.  
Cllrs to approve the a/c's at the May meeting.

To note rents requested from School, GLCC (paid 10 years, last yr), football Club, tennis club (reduced rent) and quarry and field rents.

To note VAT claim sent.

## **10. Planning matters.**

**10.1 Planning application.** Shackerley House, Main St. NP/DDD/0220/0119. Listed building consent – greenhouse. Also, NP/DDD/0220/0113, also greenhouse.

PC comments sent in: No objections.

**10.2 Planning decision notice.** NP/DDD/1219/1323. Laburnham House. Listed building consent – internal alterations to the existing kitchen fireplace. GRANTED.

## **11. Police report.**

**12. Clerks report.** Contacted farmer/cycle clubs about bike race. Website/email contacted S Headington regarding storage needed; sorted Kualo package; looked at GDPR and photos; liaise with VH on projector; organised/ report of Community website meeting; two meetings with T Dean, website. Contacted DDDC about Cllr McGoverne; Arranged quote for toddler springer; asked contractor to go ahead with safety surface and path; liaised on/off site with court fence delivery/installation; arranged sign for court; returned form to DDCVS; asked contractor for 2 deep spiking and 1 weed and feed; liaised on new noticeboard and slats; sent thank you/s for xmas tree/s help; liaised on/off site with allotment holder on solution; looked into past records on wall in Moor Rd field; liaised with resident on gutter VH; attended meeting with DCC and meeting with school on speeding; sent letter to DCC streetlight Moor Rd; reported drains and roads needing cleaning; wrote to resident on Spring bank re. parking; wrote to P park regarding planning issues x 2; contacted DCC and resident regarding cultivation licences; chased Sunnybank tarmac; sent invoices for rents and vat claim; starting preparing for audit and bank visits to sort signatory.

## **13 To report on any correspondence received and agree any actions arising.**

16/01/20 Stoney Middleton resident. Longstone Horticultural Society. Clerk passed on contact details.

16/01/20 JFC. Markers.

16/01/20 Contractor. Football field.

21/01/20 Cllr Twigg. Moor Rd road sweep and drains.

23/01/20 Blackrock. Circular.

20/01/20 DCC. Cultivation licences Station Rd and Grisedale Rd West. Other emails from DCC and Resident on this matter.

20/01/20 Dalc. 01/2020.

27/01/20 Steelway. Court. Other emails on this matter.

27/01/20 Kualo. Email and website, numerous emails.

30/01/20 Resident. Community website meeting.

31/01/20 Resident. Allotment.

17/02/20 HMRC. Tax code, Clerk.

02/02/20 Resident. 6 Glebe Ave.

03/02/20 PDNPA. Building work 6 Glebe Ave.

10/02/20 PDNPA. Enquiry 6 Glebe Ave.

10/02/20 Dalc. Newsletter.

13/02/20 S Headington. Website.

20/02/20 DCC. Request for additional streetlighting. Clerk responded to resident following this letter.

24/02/20 DCC Rights of Way. Sunnybank work.

24/02/20 Resident. Plaque.

24/02/20 DCC. Dog poo bins.

27/02/20 Resident. Streetlight Moor Rd.  
27/02/20 Dalc. Newsletter.  
28/02/20 Longstone CE school. Signage. Numerous emails.  
29/02/20 R Bowering. Great Longstone video.  
17/02/20 PDNPA. 6 Sunnybank.  
24/02/20 PDNPA. 6 Sunnybank.  
02/03/20 T Dean. Website. Numerous emails.  
03/03/20 Clerks and Council's direct March 2020.  
04/03/20 Resident. Quarrying Longstone Edge.  
06/03/20 Pensions regulator. Re – declaration.  
09/03/20 Dalc. Coronavirus.  
09/03/20 V hall. Fell race 4<sup>th</sup> September 2020.

**14. Late items of correspondence.**

**15. Date of next meetings.** 13<sup>th</sup> May 2020 (Annual Parish/ Annual PC Meeting) 15 July 2020 (to note new date)

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