

GREAT LONGSTONE PARISH COUNCIL

PARISH COUNCIL MEETING TO BE HELD ON 20TH JULY 2022 IN GREAT LONGSTONE VILLAGE HALL

AGENDA

Public comments 7- 7.15pm.

1. **Apologies for absence from members.** To note apologies from members.
2. **Declarations of interest.** To record any personal and prejudicial interests relating to issues on the agenda.
3. **Minutes of the meeting held on 11th May 2022.** To confirm accuracy of minutes.
4. **Co-option of Jane Rigby as Parish Cllr.** To note receipt of Register of Disclosable Pecuniary interest's form.
5. **Recreation ground.**
 - 5.1 **Playground.** Review following Rospa inspection. Birds nest swing. Update on Nellie springer, painting on ship and bench in feemouth yard.

To note Cllr Gamble to donate £400 (Local projects fund) towards playground equipment – Clerk to action form, following decisions on playground plans.
 - 5.2 **Equipment for years 11+.** To note court resurfacing required in future.
 - 5.3 **Cricket and football.** Update on deep spike/ weed and feed. Kids Bootcamps being carried out during the summer holidays.
 - 5.4 **Trees/other.** Mowing contract – letter regarding price increase.
6. **Village greens/village hall.**
 - 6.1 **Well dressing.** – report of event weekend of 9/10 July (blessing of well 6pm 10th July).
 - 6.2 **Jubilee event** – report of LEAP organised event 5th June 2022. Thank you to LEAP and village bunting team.
 - 6.3 **Xmas carols meeting** with St Giles/band and PC – 25th July 2022.
 - 6.4 **Electrical work for supply to xmas lights.** Update on quote.

Update on **cobble work.**
7. **Closed Churchyard and cemetery.**
8. **Footpaths and roads.**
 - 8.1 **Defibs.** Training. (To note LLPM to share cost of session).
 - 8.2 **Speeding/signage.** Village entrance sign/s.
 - 8.3 **Junction at bottom of Church Lane/Main Rd.**
 - 8.4 **Streetlighting/grit bins/bins.**
 - 8.5 **Bio diversity.**
 - 8.6 **PDNPA local plan.**

Update on work on Longreave Lane/Sunnybank/Monsal Trail and Butts Rd.

9. **Council Administration.**

9.1 **Land registration** (Fields/track and builder's yard). Ongoing.

9.2 **Community Facebook and website.**

9.3 Two **vacancies** for Parish Councillors. To discuss training for Cllrs.

9.4 **Inspection of Council owned land.** September/October – to note date to be arranged.

10. **Financial matters.**

10.1 Bank reconciliation 30th May 2022.

INCOME

Bank int £2.56

EXP £2861.04

UNPRES Leap £500, Rospa £184.80

C/B on current a/c £1,000

C/B on deposit a/c £27,445.60

10.2 Bank Reconciliation 30 June 2022

INCOME

Bank int £2.26

Donation £600.00

EXP £1375.80

UNPRES £759.85 (Allied Westminster)

C/B on current a/c £1000

C/B on deposit a/c £26,672.06

To note donation by resident towards village benches.

10.3 Update on **online financial management system.**

10.4 **Quarterly statement (April – June) and budget review.** To be presented at the meeting.

10.5 **To accept and approve payments made since the meeting.**

Play safety (Rospa) inspection £184.80

W Brindley mow £691.00 (Closed churchyard and rec)

Allied Westminster VH insurance £759.85

10.6 **To accept and approve payments.**

S Stokes Admin £880.80 (June & July with back pay/ new pay scale)

Expen £104.09 (Inc. £40 for data protection fee)

GLCC Defib electrics £25.00 (Annual)

UTE Annual £150.00

D Robins Football £720.00 (deep spike etc)

W Brindley mow £863.50 (Closed Churchyard and rec)

B Cardona mow £2150 (v greens/ various)

S Stokes Payroo £18.00

West and Foster Audit £420.00

10.7 **External audit.** Update.

10.8 **GLPC Financial Regulations - Proposal:** To adopt the July 2022 version of the Great Longstone Parish Council Financial Regulations, which have been adapted from the NALC Model Financial Regulations. These will replace GLPC Finance Regulations Version 8.0 adopted in November 2021.

10.9 **New Bank Account to Enable Online Banking - Proposal:** To authorise the Clerk to submit an application to Unity Trust Bank for a standard bank account that can be managed online. Mandate to include the requirement that 3 people are needed to create and authorise a payment (1 to create and 2 to authorise). A cheque for £500 to be sent with the application to open it with GLPC funds.

10.10 **To "Pre-Authorise" expenditure - Proposal:** To approve the "Pre-Authorisation" dated July 2022, as permitted under item 5.6 of the GLPC Financial Regulations. This authorisation to expire at the start of the next Annual General Meeting of the Parish Council.

10.11 **To authorise a corporate credit card for use by the Clerk - Proposal:** To apply to Unity Trust Bank for a GLPC Corporate Credit Card for use by the Clerk and for a Direct Debit to be set-up to automatically pay the amount due in full, each month. (See Finance Regulations Item 6.20).

10.12 **Budget planning for 2023/24.**

10.13 **Proposal:** Approve a draft GLPC business plan.

11 Planning.

Planning applications

11.3 **Moorlands**, Furnall Ave, NP/DDD/0622/0787. Proposed single storey side extension, replacement of outbuilding and new porch canopy.

Planning decision notice

11.4 **Sunnylea**, Station Rd. NP/DDD/0422/0535. Demolition of conservatory and replacement with attached garden room. GRANTED.

11.5 **Thornleigh**, Longreave Lane. NP/DDD/0422/0552. Proposed 2 storey extension to dwelling. GRANTED.

Public Inquiry

Thornbridge Hall. Awaiting date for public local inquiry, following postponed 26/04/22 inquiry.

12 Police report.

13 **Clerks report.** Contacted Cllr D Cox regarding resigning; Contacted DDDC regarding Cllr D Cox and Cllr Gooch/ adjustments to community website; sent declarations to DDDC/ community website; various matters relating to the playground cordoning off; sign for tennis court; liaised on deep spike/weed and feed/ mowing contractor; liaised on bootcamp; contacted painting contractor; liaised with LEAP on jubilee event/ notices up; liaised with bunting team on erection/ taking down of bunting; contacted Vicar re well dressing slot; organisation of carols meeting; contacted J Fawcett on electrical work; contacted local PC's re defib training; contacted DCC on removal of sign; contacted DCC on Sunnybank surface issue; contacted local resident re. website help; sent J Rigby forms; sent annual accounting information to external auditor/ relevant info on noticeboard/ community website; worked with Cllr Headington on documents for setting up of online financial management system and online banking;

14 To report any correspondence received and agree any actions arising.

12/05/22 Cllr Dan Cox. Resignation.

13/05/22 Cllr Gamble. Biodiversity and contact.

13/05/22 BHIB. Insurance renewal.

13/05/22 Blackrock. Holme meal Charity

13/05/22 LEAP. Numerous emails on the jubilee event.

18/05/22 DCC. Great Longstone sign removal of old sign.

18/05/22 Ashford PC. Re: joining GLPC for defib training. Numerous emails on this.

20/05/22 LLL resident. Help with website.

20/05/22 Contractor. Birds nest swing.

23/05/22 DALC. Speed indicator devices.

24/05/22 DCC. Public rights of way minor maintenance agreement. Clerk signed PC up for the reimbursable scheme.

24/05/22 PDNPA. Parishes bulletin.

25/05/22 Cllr Gamble. Local projects funds for play area.

26/05/22 ICO. Receipt of payment/certificate.

31/05/22 Contractor. Nellie springer.

02/06/22 PPPF. Local plan review.

06/06/22 Cllr Gamble. DDDC and St Giles.
 06/06/22 Jane Rigby. New Cllr – forms.
 07/06/22 Kashflow. Numerous emails.
 08/06/22 Contractor. Deep spike.
 08/06/22 Mowing contractor. Deep spike.
 08/06/22 Dalc. June newsletter.
 09/06/22 PKF. Annual Governance and Accountability return 2021/22. Receipt of return
 09/06/22 PCC. Carols meeting. Numerous emails.
 09/06/22 Mowing contract. Various plus possible increase in costs.
 10/06/22 S Headington. Accounts for Holmemeal Charity.
 12/06/22 Mowing contractor. Increase due to fuel costs.
 13/06/22 Dalc. Advice regarding mowing contract.
 13/06/22 Resident. Open gardens.
 13/06/22 Tenant. Contact details.
 14/06/22 Derbyshire Police and Crime Commissioner. Parish event Whitworth centre, 5/07/22.
 15/06/22 DCC. Road closure 20th July – 21st July 2022 Church Lane – BT pole replacements.
 15/06/22 PDNPA. New Chief Exec Phil Mulligan to join Peak Park in September 2022.
 16/06/22 DDDC. Electoral Services Annual canvas 2022, July.
 17/06/22 DDDC. Casual vacancies – The PC can now co-opt in order to fill vacancies.
 18/06/22 PPPF. Local plan review.
 20/06/22 Cllr A Sutton. Speed indicator device signs additional guidance.
 20/06/22 Allied Westminster. Village hall insurance renewal.
 20/06/22 DCC Patrick Mountain. Sunnybank, bubbling up of tarmac.
 22/06/22 Resident. Parish Council vacancy.
 23/06/22 Longstone CE School. Sports day.
 23/06/22 Dalc. Police Liaison Forum – Chairs invite 14th September 2022. Clerk passed to Chair.
 24/06/22 DDDC. Go green event 30th July 2022, Matlock. Clerk passed to Community Facebook.
 28/06/22 DCC. Drainage Butts Rd. Clerk sent photos of location.
 01/07/22 Resident. Defib BHF register. Clerk replied regarding the Community Heart Defib package.
 04/07/22 PCC. Thank you for work on closed churchyard.
 04/07/22 PDNPA. Re elects Andrew McCloy as Chair.
 06/07/22 James Croft. Retirement as vicar 14 August 2022.
 07/07/22 Allied Westminster. VH insurance renewal.
 08/07/22 Clerks and Councils Direct. July 2022.
 08/07/22 P Park. Moorlands planning application – change of PC meeting date.
 11/07/11 PKF. Receipt of Annual return.
 11/07/22 PDNPA Rob Kenning. The Willows. Numerous emails.
 11/07/22 J H Fitness. Summer holiday bootcamp.
 11/07/22 Cricket Club. Key for bootcamp – toilet.
 12/07/22 PCSO Boswell. Police report.
 12/07/22 Longstone CE School. The Willows.

15 Late items of correspondence.

16 Dates of next meetings 2022. New date of 28th September & 9th November.

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