

Thursday 4th July 2024

To All Members of the Parish Council

You are hereby summoned to attend a Meeting of Great Longstone Parish Council which will be held on Wednesday 10th July 2024 in the Village Hall, Church Lane, Great Longstone DE45 1TB, commencing at 7.00pm, for the purpose of transacting the following business.

Yours faithfully

Simon Headington
Clerk, Great Longstone Parish Council

www.greatlongstone.net/Parish-Council

Email: parishcouncil@greatlongstone.org

Agenda

- 1. Apologies for absence from members.**
- 2. Declarations of disclosable pecuniary interest relating to items on the agenda.**
- 3. To approve minutes of the meeting held on 15th May 2024.**
- 4. To approve minutes of the meeting held on 24th June 2024.**
- 5. Suspension of Standing Orders for no more than 15 minutes to allow for public comments**
- 6. Report from County Councillor:** To receive County Councillor's report (if available) and questions to County Councillor arising from report.
- 7. Report from District Councillor:** To receive District Councillor's report (if available) and questions to District Councillor arising from report.
- 8. Resume Standing Orders**
- 9. Appointment of Proper Officer (Clerk) and RFO:** Appointment of Simon Headington as Proper Officer (Clerk) and Responsible Financial Officer to the Parish Council
- 10. Village/Neighbourhood plan:
Update**
- 11. Recreation ground.**
 - 11.1 Playground**
 - 11.1.1 Update on repairs and painting of equipment
 - 11.2 Equipment for years 11+ and Tennis Court / MUGA**
 - 11.2.1 Update on staining of wooden storage unit by tennis courts
 - 11.3 Proposed New Sports and Recreation Association.** Update and report on progress.
 - 11.3.1 Update on: Registering proposed new sports and recreation association, as a charity.
 - 11.3.2 Update on transfer of ownership of Tea Hut and Pavilion from Cricket Club to Parish Council.
 - 11.3.3 Update on granting a 1972 LGA Section 127 compliant lease to a proposed new sports and recreation association, for use of land occupied by the 2 buildings, once it has been registered as a charity. Approve "Heads of Terms".
 - 11.3.4 Update on granting the proposed new sports and recreation association a licence for the use of the Recreation Ground, once it has been registered as charity.

11.4 Sports Day – 20th July 2024.

- 11.4.1 Proposal that this be run by an ad hoc Parish Council Working Party consisting of councillors and prospective trustees for LASRA (as not yet registered) and chaired by Mike Meurer.
- 11.4.2 Grant from County Councillor for £500 towards the bunting and the event
- 11.4.3 Approve payment to referee for £45
- 11.4.4 Seeking clarification that PC insurance covers event

11.5 Tea Hut and Pavilion.

11.5.1 Update on repairs:

- 11.5.1.1 Replacement of glass/doors to use safety glass
- 11.5.1.2 Repairs to roof

11.6 Managing bookings for use of the Recreation ground

- 11.6.1 To note existing bookings
 - 11.6.1.1 12th July GLCC v Buxton
 - 11.6.1.2 14th July by Buxton Cricket Club
 - 11.6.1.3 20th July Sports Day
 - 11.6.1.4 6th September – Fell Race
- 11.6.2 New Requests for discussion / approval

11.7 Update on staining of benches

12. Village Greens.

- 12.1 Update on staining of benches
- 12.2 To note: That grass cutting contract will be due for retendering at the end of 2024.

13. Allotments.

- 13.1 Report on the water supply project

14. Village Hall

- 14.1 Update on repairs to leaking gutters and slipped slates at back of the Village Hall
- 14.2 Update on having a PC letter box at the village hall

15. Closed churchyard

- 15.1 Update on the biodiversity project.
- 15.2 Update on Ivy spraying.
- 15.3 To note: That grass cutting / maintenance contract will be due for retendering at the end of 2024

16. Footpaths and highways

16.1 Drainage/flooding issues

- 16.1.1 Update on new flooding at bottom of Church Lane (FS-Case-613117928)

16.2 Temporary Road Closures:

- 16.2.1 Close Main Street and Church Lane Great Longstone for STW repairs 30th July to 1st August 2024
- 16.2.2 Close Longreave Lane Rowland for STW pipe repair 5th August to 9th August 2024

- 16.3 Problems with areas of the village with no or limited footpaths

17. Section 137 Projects

- 17.1 Well Dressing Week - Sat 13th to Sun 21st July 2024
- 17.2 Replacement bunting: Update

18. Planning Applications

- 18.1 Recent – for information

- 18.1.1 NP/GDO/0322/0431 - GDO Notification - New building for mixed agricultural use - Middle Hay - GLPC not notified. Appeal to SoS following refusal. Appeal was granted and the development of new agricultural buildings on this site may go ahead.
- 18.1.2 NP/DDD/0524/0473 Alterations to existing extension and windows. Barley Lees Farm, Main St. GLPC made no comment. PDNPA decision due 26th July 2024
- 18.1.3 NP/DDD/0524/0534 - Change of use of The Old School to dwelling. GLPC comments submitted 1st July. PDNPA decision due 26th July
- 18.1.4 NP/TPO/0624/0584 - Barley Cross, Church Lane. Works to trees subject to TPO. Accepted
- 18.2 New – for consideration in meeting**
 - 18.2.1 NP/DDD/0624/0630 – Single Storey Extension, Grange Cottage, Station Road. Comments by 26th July. PDNPA decision due 21st August 2024

19. Council Administration.

- 19.1 Clerk training**
 - 19.1.1 CilCA Course
 - 19.1.2 Finance Training for new Clerks
- 19.2 Ongoing Land Registration project**
 - 19.2.1 Fields, track and quarries. Update
 - 19.2.2 Recreation Ground: Correcting incorrect ownership details.
 - 19.2.3 Updating Parish Council address on all Land Registrations
- 19.3 Vacancies for Parish Councillors.**
 - 19.3.1 Granted permission to advertise for new councillors
 - 19.3.2 Propose that a Co-option policy be approved before co-opting any additional councillors
- 19.4 Asset Register. Needs updating – action Clerk**
- 19.5 Parish Council Insurance – Zurich Municipal**
- 19.6 Publication Scheme, which is a legal requirement, needs updating**
- 19.7 Inspection of Parish Council Property and other Assets – Set a date for annual “walk around”**

20. Financial Matters

20.1 Bank reconciliations – 2 months to 30 June 2024.

INCOME

Bank interest	£ TBC
Agricultural Rents	£230.42
Quarry Rent	£37.48
INCOME	= £267.90 + Interest

EXPENDITURE = £7,723.80

Balance of A/Cs:

RBS current a/c	£1,000.00
RBS deposit a/c	£24,557.28 + Interest for May/June
Unity a/c	£5,621.24
Credit Cards	<u>- £314.47</u>

BAL AVAILABLE = £30,864.05 + Interest for June

20.2 Budget review / Two monthly Report

20.3 To accept and approve payments since last meeting.

20.3.1	Markovitz	Allotment Project	£368.44 + VAT
20.3.2	Peak Waste	Skip for Allotments Project	£245.00 + VAT
20.3.3	Markovitz	Allotment Project	£14.56 + VAT

20.3.4	J Cox	Hire of Digger for allotments project	£150.00
20.3.5	Adobe	Window Films for Pavilion & Tea Hut	£60.00 + VAT
20.3.6	Simpson Electrical	Pavilion & Tea Hut safety checks	£195.00 + VAT
20.3.7	Zurich Municipal	Parish Council Insurance	£695.00
20.3.8	ICO	Annual Registration Fee (Direct Debit)	£35.00
20.3.9	Will Bradley	Mowing contracts	£739.30
20.3.10	Cox Contractors	Repairs to Village Hall roof	£260.00 + VAT
20.3.11	One Stop Promotions	New bunting	£1,300.00 + VAT
20.3.12	Unity Bank	Bank Charges April to June	£18.00
20.3.13	Lloyds Bank	Credit Card fee @£3 per month	£6.00

20.4 To accept and approve new payments:

20.4.1	Will Bradley	Mowing contracts (Rec & Churchyard)	£739.30
20.4.2	David Longden	Repairs to playground equipment	£500.00
20.4.3	Sports Equip	Basketball nets	£18.00 + VAT
20.4.4	TBC	Printing flyers for Sports Day	£50.00
20.4.5	Kashflow	Finance Software (owed to clerk)	£120.00 + VAT
20.4.6	DALC	CiLCA Training for clerk	£300.00
20.4.7	DALC	Finance Course for clerk	£30.00
20.4.8	Bruno Cardona	Mowing contract – half year	£2,150.00
20.4.9	Bruno Cardona	West Green – trimming trees	£40.00

20.5 To note that Annual Governance and Accountability Return (AGAR) Form 3 has been submitted to the External Auditors.

20.6 To note that application submitted to add Andy Douglass to Unity Account.

21. Correspondence

- 15/5 Public Rights of Way Minor Maintenance Agreement 2024-25
- 16/5 PDNP - Planning Application Number - NP/DDD/0524/0473 Barley Lees Farm, Main Street
- 17/5 Sarah Dines MP - Offering to run Q&A sessions in the village
- 20/5 DDDC - Reminder about the Monitoring of Public Spaces Protection Order & encouraging responsible behaviour in parks, recreation grounds & public open spaces
- 27/05 – DCC – Notification of Road Closure Main Street/Church Lane 30 July to 1 Aug
- 04/06 PDNP – Planning Application Number - NP/DDD/0524/0534 The Old School, Main Street
- 19/06 DDDC – Notification that GLPC can fill casual vacancies by co-option
- 20/06 Felling licence consultation - 017/2295/2024 Thornbrigde Outdoors
- 23/06 DCC Notification of Road Closure Longreave Lane 5-9 August
- 02/07 Notification of MCLS Gant from DCC
- 04/07 Planning Application Number - NP/DDD/0624/0630 Grange Cottage, Station Road

22. Items of Late Correspondence

23. Dates of next Parish Council meetings:

23.1 11th September 2024

23.2 13th November 2024

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Clerk to Great Longstone Parish Council

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