

## GREAT LONGSTONE PARISH COUNCIL

### DRAFT MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 15<sup>TH</sup> MAY 2019 IN GREAT LONGSTONE VILLAGE HALL AT 7.30PM

**Present:** Cllr Wendy Long, Cllr Phil Barrett, Cllr James Cox, Cllr Rick Gooch, Cllr Dan Cox, District Cllr Clare Gamble, 2 parishioners, UTE and Sarah Stokes (Clerk).

**Public comments.** There were no public comments.

The Chair opened the meeting at 7.35 pm.

**32/19 Apologies for absence from members.** Apologies were received from Cllr Judith Twigg, Cllr John Shimwell and Cllr Dan McGovern.

**33/19 Declarations of interest.** Cllr J Cox declared an interest in item 8.1 on the agenda – noticeboard.

**34/19 Minutes of the meeting held on 13th March 2019.** The minutes were proposed by Cllr J Cox and seconded by Cllr Gooch.

Cllr Dan Cox joined the meeting.

**35/19 Welcome to Cllr Cox.** The Chair welcomed Cllr Dan Cox.

**36/19 Election of Chair.** Cllr Barrett proposed Cllr Long as Chair, seconded by Cllr Gooch. With all in favour.

**37/19 Election of Vice Chair.** Cllr Long proposed Cllr Gooch as Vice Chair, seconded by Cllr Barrett. With all in favour.

**38/19 Declarations of acceptance of office and declarations of interests forms** The Cllrs duly signed the register of disclosable interests' forms. Clerk to ask Cllr Shimwell to sign.

**39/19 Recreation ground.**

**39.1 Playground.** Quote for *boat work*; Clerk had received a quote from a joiner for the boat work, the work having expanded since the PC inspection. It was proposed by Cllr Long to go ahead with the work above the £300 threshold based on h and S work required before summer painting (funded using money retained from no warranty on equipment), seconded by Cllr Barrett. Clerk to action work.

Cllr J Cox left the meeting 7.44pm

Cllr J Cox re-joined the meeting at 7.46pm

**Noticeboard:** Clerk reported that the doors had been re fixed, however storm guarding work not appropriate on closer inspection. It was proposed by Cllr Long to go ahead with the staining to the noticeboard, seconded by Cllr Gooch. Clerk to ask Contractor. Clerk reported that when looking at doing a tender *spec for annual painting/staining*, this would not cover damage over winter etc, possible need to replace benches/not stain when in poor state. Resolved to stick with looking at annual/monitoring through year. Regular inspection of the play equipment was raised due to the pending **Rospa inspection** due in May. Cllr Gooch and Cllr D Cox volunteered to carry out the regular checks. Clerk to source an appropriate sheet/log book to report faults. Clerk to request an accompanied inspection for the May Rospa inspection asap, if possible, with the inspection already booked in.

To note **painting work** to be carried out during the summer.

Thank you to J W Long Engineering for mending the **elephant**.

**39.2 Equipment for years 11+.** Court fencing; Cllr Long reported that to mend the *fencing* has become a massive job, got worse. Three quotes were brought to the last meeting/and have been circulated to the Cllrs. One of the quotes incorporated new basketball posts into the price (to note). The *surfacing* is not included in this, as needing replacing at this point. It was resolved for Cllr Long to look into *grants* such as Sports England 10k, as the fencing could cost between 15k and 21k. Sports England also give a PC 3 years to complete a project. Cllr Long also to advertise in UTE regarding funding.

To note the *basketball* post has been reset and in good working order and netting mended near goal area, thanks to T W Cox.

### **39.3 Cricket and Football.**

**39.1 Sand banding;** It was noted that the sanding has been carried out to a good standard for better drainage and so far, being effective, being noted by the CC whom mow the grass.

**39.2 Goals/deep spiking;** It was noted that the goals are in a poor state and need replacing. To be taken down when reseeding work carried out on goals and disposed of. There was much discussion on goals and nets and keeping up/taking down, in relation to community use/JFC use. Clerk to ask the JFC for a donation towards the new goals and to take the nets down at the end of a season. Clerk to ask parishioners if prefer goal posts left up out of season, via UTE. Cllr Cox stated that he has the facilities to do the *deep spiking* for the PC. Clerk to put deep spiking on next agenda. Clerk brought costs of goals (as recommended by the grounds person at Baslow), to the meeting. It was proposed Cllr Barrett for the PC to purchase the lightweight aluminium goals, seconded by Cllr Long. Cllr Long to look at the 50% grant available from the Derbyshire FA for the goals. Moving the goals across slightly was also discussed.

**39.3 Annual rent for Cricket and Football club.** Areas discussed, JFC subscriptions from players, what paid to Baslow ground, Baslow being a Sports Association with facilities such as toilets, changing, parking etc, recreation ground needing funding to maintain, annual fundraiser, asking Clubs for funds as a donation towards maintenance. No increase to be made to rents paid from CC and JFC. Clerk to write to JFC, Cricket Club and Tennis Club asking for donations for annual maintenance.

**40/19 Village greens. Noticeboard** – PC board in front of school. It was resolved for the Clerk to ask builder to look at the wobbly noticeboard, possible recementing.

To note Clerk to order new Xmas lights, liaising with J Fawcett.

**41/19 Burial grounds.** No report.

**42/19 Footpaths/roads.** It was noted that a letter had been passed from UTE (sent to UTE for publication) to the PC regarding *speeding*. Cllr Gooch reported that the; police publicise weekly speed gun locations. With the PC speedgun session being poorly attended. *Parking* was raised particularly around the school drop off points. Should the PC be looking at working with DCC on 20 zones, zig zag lines parking restriction zones and traffic calming near school. Clerk to look into road markings and signage near school with DCC. To note parents can use the two pubs for parking at school drop off/pick up. Clerk to send letter to school and UTE with a reminder of parking, to current and new parents for the new intake.

To note B Cardona carried out weedkilling on Spring Bank/West Green path.

### **43/19 Council Administration.**

**43.1 GDPR.** Ongoing.

**43.2 Land registration.** Fields and track Moor Rd. Clerk received unsigned declaration regarding ownership of track to GLPC, awaiting signed copy.

**43.3 Community website.** No volunteers come forward to run website to date. Clerk to ask UTE to run another advert/ clerk to advertise on notice boards.

**43.4 Parish Council email.** Clerk has set up the initial stages of an alternative professional email with 123 Reg. Clerk has asked Simon Headington's help with the next stage.

**43.5 Inspection of Council owned land.** Date to be arranged for October in due course.

**43.6 Cllr Training.** Clerk highlighted training in Dalc circular for Cllrs on 3 July evening. Clerk to liaise with Cllrs Gooch, D Cox and McGovern regarding attending/Clerk to book accordingly.

To note insurance documents for mowing contractors.

Cllr J Cox reported that all the mowing contractors should have an environmental licence. Clerk to look into this/contact the contractors.

#### **44/19 Financial matters.**

##### **44.1 Bank reconciliation for 31 March 2019.**

###### **INCOME**

Rent	£280.65
Div.	£31.63
Bank int	£3.81

EXP                    £1502.87

<b>UNPRESENTED</b>	Cox	£156.00
	Dalc	£209.57
	W Brindley	£50.00

##### **44.2 Bank reconciliation for 31 April 2019. To be presented at the meeting.**

###### **INCOME**

Precept	16,937.00
Bank int	4.10
Vat refund	157.57

EXP                    415.57

<b>UNPRESENTED</b>	12.00	PPPF
	1,838.64	Rigby Taylor
	844.89	BHIB
	100.00	W Brindley

Balance on current a/c	£1,000.00
Balance on deposit a/c	£39,940.12

##### **44.3 Quarterly statement. Jan 2019 – March 2019. To be presented at the meeting.**

###### **INCOME:**

Reimbursable	£495.00
VAT	£12223.20
Bank int	£11.89
Rent	£579.64

**EXP:**

S137	£403.79
Admin	£1853.44
Rec	£560.00
V Hall	£297.00
V greens	£176.00
Burial	£50.00

**44.4 To accept and approve payments made since last meeting.**

William Brindley – Mowing	£50.00
William Brindley – Mowing	£100.00
Rigby Taylor – sand	£1,991.86
Rigby Taylor – sand transport	£270.34
BHIB Insurance – PC insurance	£844.89
PPPF – subscription	£12.00

**44.5 To accept and approve payments.**

S Stokes –	Admin	£812.80
	Exp	£76.83
T W Cox	Basketball work	£116.40
Botham’s Prestige	Sand banding	£3450.00

To note funds for sand and sand banding from donations: Derbyshire Dales CVS, Baslow and Longstone JFC, Resident, Ralph Rider, and Little Longstone Parish meeting.

The payments were proposed by Cllr Long and seconded by Cllr Barrett.

**44.5 New signatories.** Two new signatories required, following Cllr Briggs and Thompson stepping down. Cllr Phil Barret and Cllr Dan Cox volunteered. Clerk to arrange this with RBS/Cllrs and to remove Briggs and Thompson.

To note vat claim put in, received. To note all rents received.

**44.6 To approve Annual Governance statement for Audit 2018/2019.** The Annual Governance statement was proposed by Cllr Long and seconded by Cllr Barrett.

**44.7 To approve Accounting statements for Audit 2018/1019.** The Accounting statements were proposed by Cllr Long and seconded by Cllr Gooch.

Clerk reported that the internal audit had been carried out by Allen, West and Foster.

Clerk to send relevant documents to PKF for the external audit/display notices.

**45/19 Planning matters.**

45.1 Planning application. NP/DDD/0319/0215. **Caravan and Camping site Dale Farm**, Moor Rd. Section 73 for the variation of condition 3 on NP/DDD/1117/1189. PC comments sent in: No objections.

45.2 Planning application. NP/DDD/0419/0386. **2 Barn Furlong**. Removal or variation of condition 2 (iv) on NP/DDD/0403/162. PC Comments: No objections.

Cllr D Cox left the meeting at 10.53pm.

45.3 Planning application. NP/DDD/0419/0438. **Church Lane Farm**, Church Lane. Proposed open plan agricultural building to house livestock. PC comments: No objections.

Cllr D Cox re-joined the meeting at 10.54pm.

45.4 Planning application. NP/DDD/0519/0462. Land formally **Bleaklow Farm**, Bramley Lane, Hassop. Change of use of agricultural barn to 3 no.letting rooms. PC comments: No objections.

45.5 Planning application. NP/DDD/1117/1128. Land formally **Bleaklow Farm**, Bramley Lane, Hassop. S.73 application for the removal or variation of condition 1 on NP/DDD/1117/1128. PC comments: No objections.

45.6 Planning application. NP/DDD/0419/0386. **2 Barn Furlong**. Removal or variation of condition 2 (iv) on NP/DDD/0403/162. PC comments: No objections.

45.7 Appeal decision. APP/M9496/Y/3208245. **Laburnam House**, Main St. 'The appeal is dismissed'.

**46/19 Police report.** PCSO Boswell, no reported crimes in the last 60 days in Great Longstone.

**47/19 Clerks report.** Asked joiner to go ahead with work to noticeboard and a quote for the boat work; chased elephant work; tender spec for painting/staining; asked contractor to go ahead with the painting; liaised with contractor regarding basketball frame work; quotes circulated for fencing of court; contacted JFC regarding the sand banding and goal options; liaised with contractor regarding goal options; liaised with contractor regarding sand banding; replied to Bakewell Town FC; contacted J Fawcett regarding xmas lights; asked school to remove poppy crosses; reported pot holes, drainage and streetlight issues along with footpath signage; contacted B Cardona for update on moss and weed spraying; liaised with H Wright on track; carried out relevant election work Inc. handing all forms in to DDDC; arranged advert in UTE regarding website and organised professional email company; contacted insurance re defibs; vat claim in; chased rents; audit preparations carried out for internal and external audits, including visit/s to Accountant in Sheffield; liaised with new Cllr.

**48/19 To report on any items of correspondence received and agree any actions arising.**

16/03/19 Bakewell FC. Football field. See 39/19

18/03/19 Resident. Allotment waiting list. Noted.

19/03/19 DCC. Missing streetlight. No action. Streetlight on Furnal Avenue mended until Led put in.

25/03/19 Dalc circular 4. Noted.

27/03/19 BHIB. Insurance and defibs. Noted.

30/03/19 JFC. Goals. See 39/19.

01/04/19 PKF. External Audit. See 44/19.

01/04/19 DCC and Cllr Judith Twigg. Road Closure Station Rd, 12th June 2019. Noted.

02/04/19 Allen West and Foster. Internal audit. See 44/19.

03/04/19 Peak Park. Planning Services bulletin 25. Noted.

03/04/19 UTE. Speeding letter. See 42/19.

05/04/19 PPPF. Management committee information. Noted.

09/04/19 Allied Westminster. Village Guard village hall insurance. Noted.

10/04/19 UTE. Working party presentation. Noted.

15/04/19 DDDC. Notice of election. European members of parliament - 23rd May. Clerk displayed. Noted.

15/04/19 DDDC. Notice of situation of polling places. Clerk displayed.

16/04/19 GLCC. Sand on rec. Noted

16/04/19 Dalc. Various topics Inc. Councillor Training. See 43/19.

17/04/19 PPPF. Secretary of PPPF. Noted.

17/04/19 PDNPA. Dales Area Ballot. Noted.

17/04/19 Play safety. Rospa inspection in May 2019. See 39/19.

17/04/19 DDDC. Election of Parish Councillors. Declaration of result of poll uncontested. Clerk displayed.

18/04/19 DDDC. Notice of Poll. Clerk displayed.

18/04/19 GLCC. Longstone League. Noted.

25/04/19 Dalc. Circular 5 and 6. Noted.

01/05/19 Clerks and Councils Direct. May 2019. Noted.

02/05/19 BHIB. Parish Council insurance. Noted.  
07/05/19 Clare Gamble. New District Councillor. Noted.

**49/19 Late items of correspondence.**

08/05/19 Cllr Twigg. Apologies. Noted.  
08/05/19 DDDC. Declaration forms. See 33/19.  
08/05/19 DCC. Action grants and leaflets on Anti-social behaviour campaign. Clerk put in VH.  
08/05/19 Blackrock. Holmemeal Charity statement. Noted.  
09/05/19 PCSO Boswell. Police report. See 46/19.  
11/05/19 DCC. Rights of way minor maintenance agreement. Clerk sent form back for 2019/2020 claim.  
14/05/19 Dalc circular 7. See training 43/19.

**50/19 Date of next meetings.**

July 10<sup>th</sup> 2019                      September 11<sup>th</sup> 2019                      November 13<sup>th</sup> 2019

The Chair closed the meeting at 9.12pm

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