

## GREAT LONGSTONE PARISH COUNCIL

### DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13<sup>TH</sup> MARCH 2019

**Present:** Cllr Wendy Long, Cllr Peter Thompson, Cllr James Cox, Cllr Phil Barrett, Cllr Rick Gooch, Cllr John Shimwell, Cllr Dan McGoverne, UTE and Sarah Stokes (Clerk).

**Public comments.** Simon Headington reported on the both the community website and the PC email. Simon set up the website in 2001 and has been running it since. Asked the PC to advertise for a volunteer to run the community website and look to enhance it/ make it easier for user groups to use. Also, the need to change the email host, Simon can liaise with the Clerk on this change. Simon has paid the registration fees for the website address for 2 years, stating that there is 20 years of PC business on the website.

The Chair and Cllrs thanked Simon for running the website over the years.

The Chair opened the meeting at 7.36 pm.

**17/19 Apologies for absence from members.** There were no apologies.

**18/19 Declarations of interests.** Cllr Cox declared an interest in the painting quote.

**19/19 Minutes of the meeting held on 9<sup>th</sup> January 2019.** The minutes were proposed by Cllr Gooch and seconded by Cllr Shimwell.

**20/19 Recreation Ground.**

**20.1 Playground.** Clerk/Cllr Cox reported on the site visit with the joiner to look at the *noticeboard*, where the doors had blown off and boat maintenance. It was proposed by Cllr Long to go ahead with the stormguarding work to the doors as recommended by the joiner to the noticeboard, Clerk to ask joiner re a more secure fastening, this was seconded by Cllr Barrett. Clerk to ask joiner for a quote for work on the boat for the May meeting. Cllr Long reported that the elephant work is due to go ahead asap.

Cllr Cox left the meeting at 7.43pm.

Only one painting quote had been received. It was resolved to go ahead with the quote, this was proposed by Cllr Long and seconded by Cllr Thompson. Clerk to do a tender spec for the painting of play equipment and the benches, to look into a contract basis along the lines of the mowing, for future years. Clerk to contact contractor re going ahead with the painting.

Cllr Cox re-joined the meeting at 7.50pm.

Clerk reported that the Rospa inspection is booked for May, where the play area, court, goals and fitness equipment will be checked.

**20.2 Equipment for years 11+.** Cllr Long reported that the fencing maintenance will be carried out shortly, with the job expanding. Clerk reported the mesh fencing had a ripped area behind the basketball net, sticking out into the court. It was also noted that the basketball frame is leaning/had been swung on. Cllr Long reported on the three quotes for the court fencing. Varying in price, being approx. £15, 000 as an average. This allowed for a gate and goal mouths. Fencing samples had been brought to the meeting. Grants from Sports England for £10k are available, not match funded, given three years to complete the job. Cllr Long to look into funding. Clerk to circulate quotes to Cllrs.

To note tennis court hedge trimmed.

### **20.3. Cricket and Football.**

**20.3.1 Working party presentation.** On behalf of the working party Cllr Gooch gave a thorough presentation of the recreation ground covering; history of the rec and donations/purchase of land; permission of CC to erect wooden buildings (planning to include a shower facility and changing rooms to be used by the community and especially the football club); income/ rents per year, GLPC responsibility to maintain the rec; user groups; rec being the centre piece of the community, rec not being level; funding to date for the pitch being £6k; Bakewell Town FC have approached the PC (meeting taken place); pitch sizes looked at; onsite meeting with grounds person; - suggested 2 half yearly spiking sessions, a one off sand banding, reseeding of goal mouth at end of season; new goal posts needed; party on the park/ look to other local parishes for funding/possible increasing precept.

There was much discussion by the Cllrs/Working party; Bakewell Town needing facilities and larger pitch with off road parking away from houses; costs of £700 if do deep spiking each year; Annual meeting of FC/GLCC should take place, guarantee of groundsman work – Groundsman worked for Sheffield United, locally Baslow; current land drains on rec tested seen to be working; rents discussed, tennis club paying different to FC and GLCC (noted that Tennis have two slots booked); goal posts not being up to FA requirements, does the PC want to improve the bottom part of rec?; charging for use; funds from JFC for maintenance each year; Clerk reported that the DDCVs funds can be used for the changes proposed the deadline now move to January 2020; reseeding goal mouth if goals removed and use of toilets.

Clerk to let the FC know that sand banding will be taking place, when their last game of the season is and no change of use for the football field for the U12's. Clerk also to ask the football club to look into goal options, with this information to be brought to the May meeting.

It was proposed by Cllr Gooch to carry out the sand banding, using donations, with all in favour. Clerk to arrange with Contractor asap/ask whether goals need removing for the job.

Clerk to reply to Bakewell Town FC, no from the PC based on their requirements.

Thanks went to Cllr Gooch and McGoverne for all their efforts.

**20.3.2 Update on donations/grants.** As above re: DDCVS. No grant received from Aviva.

**20.3.3 Maintenance and levelling.** As above.

**20.3.4 Goals.** As above.

To note deep spiking session carried out (Derbyshire County Council – Action Grant funded).

### **21/19 Village greens.**

**21.1 Noticeboards.** The Clerk reported that the joiner had looked at frontage options for the noticeboard near the bus stop, samples of plastic board were brought to the meeting. Areas discussed were; number of complaints of the poor state of the board, being 1; plastic not environmentally friendly, does it need a new board, doors fitted as suggested by the joiner, costs considered, structurally in good order. It was resolved to monitor the board with no action at this point.

Noticeboard near school to be discussed at the next meeting.

**21.2 Stones on village green.** Thank you to T W Cox for re setting the dislodged stones.

To note tree trimming work carried out.

To note Clerk to Liaise with J Fawcett regarding the xmas tree lights, Clerk has spoken to J Fawcett on the matter.

Clerk to ask School to remove the poppy crosses at the memorial, for mowing purposes.

**22/19 Burial grounds.** No report.

**23/19 Footpaths and roads.**

**23.1 Streetlights/speeding/parking/verges.** Clerk was asked to report a number of pot hole, drainage and streetlight issues (noted that the historical streetlight on Church Lane has been stolen). Also noted that the flooding issue (Clerk reported) continues to be an issue. DCC had written back regarding the stones near Skew Bridge, 'In general the County Council disapproves of stones placed on the highway verge and no official permissions are granted. The District Highway Manager would not deliberately place stones here as he considers that these objects represent an obstruction of the highway'. The PC noted that there were stones there before.

To note B Cardona to spray moss on West Green path and weed kill bottom section of Spring Bank (Spring).

**24/19 Council Administration.**

**24.1 GDPR.** Clerk reported that further records have been taken to the records office, being the receipts and payments books for 1962 – 2010.

**24.2 Land registration.** Fields and track Moor Rd. Clerk confirmed that the track is not registered land (Solicitor confirmed), H Wright locating information for the PC on the track, whereby a declaration was written regarding PC ownership.

**24.3 Election.** Clerk to put Election notices up in following week for Parish and District elections, with the election date being 2 May 2019. Nomination forms for Parish Councillor to be handed in on 25<sup>th</sup> March at ABC, Bakewell. Clerk to pass relevant information to the Cllrs and to D Cox, who has shown an interest. Clerk to hand forms in if required. UTE had been given the details to advertise in the next issue.

**24.4 Community website.** Following Simon Headington's report under public comments Cllr Thompson proposed the Clerk liaise with S Headington on moving the email host to a suitable 'professional email' service with costs approved, seconded by Cllr Long. Clerk to action.

**24.5 Parish Council email.** As above under public comments. Cllr resolved to ask the Clerk to place an article in UTE asking for a volunteer to run the village website for the community, with the web address to be retained.

**24.6 To review risk register, asset register, insurance coverage and retained documents and approve any changes.**

Clerk noted that Dalc had advised all defibs and cabinets to be added to the insurance. It was resolved for the Clerk to go ahead, checking no extra costs. Insurance renewals due in June and July. Cllr Long proposed no changes to the risk register, asset register and retained documents, seconded by Cllr Thompson. However, the Clerk to retype the risk register in due course (old document).

**25/19 Financial matters.**

**25.1 Bank reconciliation for 31 January 2019.**

INCOME

DCC	Reimbur.	£495.00
HMRC	VAT	£1223.20
RBS	Int	£4.23

EXP		£863.79
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Unpresented	none	
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Closing balance on current a/c £1000.00  
Closing balance on deposit a/c £25,000.93

**25.2 Bank reconciliation for 28 February 2019.**

INCOME

RENT	£192.27
BANK INT	£3.85

EXP	£558.00
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UNPRESENTED	£297.00 (Rinnai)
	£350.00 (D Robins)

Closing balance on current a/c £1000.00  
Closing balance on deposit a/c £24,639.05

**25.3 To accept and approve payments made since last meeting.**

B Cardona	Hedge and trees etc	£210
Rinnai	Heater	£297
D W Turner	Snowplough/grit	£348
David Robins	Deep Spiking	£350

**25.4 To accept and approve payments.**

S Stokes	Admin	£784.00
	Exp	£51.87
J Rawlinson	Moles	£20.00
T W Cox	Stone work	£156.00
Dalc	Subscription	£209.57

The payments were proposed by Cllr Long and seconded by Cllr Gooch.

**25.5 To approve increase in Clerks Salary,** as recommended by Nalc. It was proposed by Cllr Long to increase the Clerks salary to £10.16 per hour, as recommended by Dalc, seconded by Cllr McGoverne.

**25.6 Signatories.** Clerk had distributed the relevant forms. Clerk now to put on next agenda for new Council. Cllr Briggs and Cllr Thompson to be removed as signatories (see below). Two new signatories required along with Cllr Long.

Cllr Thompson stated at this point that he would not be putting in for re election this time after 12 years on the Council. The Chair thanked Cllr Thompson for all his efforts over the last 12 years.

To note **vat** claim monies received. To note **rents** requested from School, GL Cricket Club, Football Club, and Tennis Club for recreation ground and quarry and field rent requests.

To note Clerk to prepare for **Annual Governance and Accountability return**, for Internal Audit April/May. Cllrs to approve the accounts at the May meeting.

**26/19 Planning matters.**

**26.1 Appeal. Laburnham House.** Listed building consent. NP/DDD/0418/0313. The PC had sent no reply to the P Park regarding this appeal, from January 2019.

**27/19 Police report.** A report of cannabis on a passenger on Longstone Edge was sent from PCSO Boswell.

**28/19 Clerks report.** Sent Cllrs McGovern form to DDDC and village website; Asked Joiner to do boat work; liaised with Cllr Shimwell on boat posts; correspondence to successful and unsuccessful mowing contractors/requested insurance details where required; Liaised with Cllr Long and attended some of Site visits for fencing contractors; liaised with DDCVS re grant; organised deep spiking and requested month by month maintenance list; provided working party with relevant information; Asked Contractor to reset stones on green; contacted J Fawcett re xmas lights; sent thank you's to those whom helped with xmas tree; Asked Joiner to carry out noticeboard work; reported faulty streetlight; contacted DCC re stones/verge near skew bridge; land registration work; contacted DDDC re election; sent out rent requests; paperwork for RBS signatories; preparations for accounts/internal audit; contacted school and UTE re work on Station Rd; amended wording of Peak park assessment of parishes, sent back to P park; Liaised/walk around with B Cardona on jobs;

**29/19 To report any items of correspondence received and any actions arising.**

10/01/19 PPPF. Parish statements. Noted.  
15/01/19 DDDC. Elections. See Council admin.  
16/01/19 P Park. Planning appeal. See planning.  
16/01/19 Allotment holder. Allotment. Noted.  
16/01/19 DCC. Stones on grass verge near Skew bridge. See roads.  
16/01/19 Rinnai. Warranty conclusion. See finance.  
17/01/19 DDDC. Forum 26th February 2019, 7pm. ABC, Bakewell. Noted.  
17/01/19 Dalc. Circ 2. The Clerk raised the training schedule to the Cllrs, there were a number of new Cllrs interested. Clerk to put training on next agenda of new Council.  
18/01/19 Resident. Rospa and Station Rd. Noted.  
18/01/19 P Park. Parish statement. Noted.  
21/01/19 Resident. Rospa details. Noted.  
21/01/19 PCC. Churchyard mowing. Noted.  
23/01/19 HMRC. Paye. Noted.  
25/01/19 DDCVS. Confirmation of using funds. See rec.  
28/01/19 H Wright. Track. See land reg.  
31/01/19 Derbyshire Records Office. Receipt of items adding to holding. See Council admin.  
04/02/19 DDDC. Elections and APM date. See Council admin.  
04/02/19 Dalc. Circ 3. Insurance and defibs noted, see Council admin.  
04/02/19 DDDC. Elections and Annual meeting. Noted.  
04/02/19 PCSO Ian Phipps. Car issue around Cross area. Clerk replied.  
04/02/19 DDDC. Register of Pecuniary details. Clerk checked GLPC details are in order.  
05/02/19 Blackrock. Holmemeal charity investments. Noted.  
11/02/19 DCC. Parish and Town Council Liaison Forum 25th April 2019, 6pm, County Hall, Matlock. Noted.  
11/02/19 RBS. Changes brochure, Inc. GDPR. Noted.  
18/02/19 DDDC. Elections. See Council admin.  
19/02/19 Clerks and Councils direct. March 2019. Noted.  
19/02/19 Contractor. Football pitch (also 24/02.19) re access. See rec.  
19/02/19 Taylor and Emmett. Track land registry search. See Council admin.  
19/02/19 West and Foster. Accounts/audit. Clerk arranging date.  
28/02/19 DDDC. Parish and Town Council Nominations. See Council Admin.  
28/02/19 School. Netball competition. Booked in.  
01/03/19 PCSO Ian Phipps. Cuppa with a Copper. Noted.  
02/03/19 Resident. Allotment availability. Put on list.  
02/03/19 JFC. Football pitch, A number of emails. See rec.  
04/03/19 S Headington. Parish email account. See Council admin.  
04/03/19 S Headington. Community website. See Council admin.

**30/19 Late items of correspondence.**

11/03/19 DDDC. Election notices. Clerk to display week 19<sup>th</sup> March.

11/03/19 Joiner. Noticeboard and boat. See rec.

11/03/19 Contractor. Sand banding. See rec.

11/03/19 JFC. Football pitch. See rec.

11/03/19 Peak park. Appointments. Noted.

12/03/19 Rospa. Confirmation of inspection in May. See rec.

**31/19 Date of next meetings.**

May 15<sup>th</sup> 2019 (Annual Parish Meeting at 7pm and Annual Parish Council Meeting at 7.30pm)

July 19<sup>th</sup> 2019

September 11<sup>th</sup> 2019

The Chair closed the meeting at 9.25pm

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