

# GREAT LONGSTONE PARISH COUNCIL

Clerk: Sarah Stokes

## DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8<sup>TH</sup> JULY 2015 IN GREAT LONGSTONE VILLAGE HALL AT 7.30PM

Present: Cllr Wendy Long, Cllr Caroline Briggs, Cllr Phil Barrett, Cllr James Cox, Cllr John Cooper, Cllr Peter Thompson, Sarah Stokes (Clerk) and 3 parishioners.

### Public comments.

Resident 1 (Cllr Peter Thompson), referred to the appeal for 1 The Cross asking that the PC submit their previous submission regarding inadequacy of parking, highway safety, road access and previous planning decisions being refused.

The Chair opened the meeting at 7.32pm

**49/15 Apologies for absence.** Apologies were received from Cllr Twigg.

### 50/15 Declarations of business interest.

Cllr Thompson declared an interest in item 12.2, 1 The Cross planning. Cllr Cox declared an interest in item 7. Burial grounds, re mowing.

**51/15 Minutes of the meeting 13<sup>th</sup> May 2015.** The minutes were proposed by Cllr Thompson and seconded by Cllr Briggs.

### 52/15 Co-option of John Cooper and disclosable pecuniary interests.

#### Thank you to former Cllr Hugh Wright.

Cllr Long welcomed John Cooper. Cllr Thompson proposed the co option of John Cooper, seconded by Cllr Cox. John duly completed the disclosable pecuniary interests form. Clerk to forward to DCC and website.

Cllr Long expressed a thank you to Hugh Wright for all his contributions as Cllr. A formal thank you had been sent to Hugh and apologies for not thanking Hugh at the last meeting due to its very full agenda/time limits.

### 53/15 Recreation Ground.

**53.1 Playground.** Clerk reported that the **painting/staining work** was due to start week 6<sup>th</sup> July. Painting of the entire **pirate ship** was discussed, to note decking and climbing wall part of project given to contractor. It was resolved for the Clerk to ask the contractor to price for the ship, being an extra. With an emphasis on prioritising the work given based on the condition of and play equipment/school holidays coming up, where the equipment be available for use. The extra work was proposed by Cllr Briggs seconded by Cllr Long, with a limit of £500. Clerk had obtained information on the **moss treatment** product, being Prokleen, to keep details on record. **Rospa** report to be discussed in detail on the inspection of land, with no work being a 'high' priority. Decay was discussed. **Litter and dog poo** was discussed. The Chair had put an article in UTE re dog poo. To note high growing grass under benches. To monitor grass, poo and litter.

**53.2 Equipment for older children.** Cllr Long reported that the court '**marking**' quote in April was for 3 colours and a 12 month warranty. Following a site visit the tennis court was then pressure cleaned due to moss problems. The treatment was not enough, due to the open texture of the tarmac. Specialist cleaning would be

required, bringing the cost up again, to over £1000. To note School have volunteered the sum of £250 towards the cost. Areas discussed; short warranty, open texture of the tarmac and its overall state/short term, deep clean may fetch the tarmac up' thermoplastic markings, some markings spray on, area not being high traffic. It was proposed by Cllr Long to go ahead with lines asap and not the extra clean, with costs incurred of £360 to date (no invoice yet) and £540 for the markings, where no warranty be given, seconded by Cllr Briggs.

**Moveable netball posts** to be put in place on completion of the lines. **Holes** on hard surface and removal of **old netball post** to be actioned by Cllr Long. Clerk to look at a variety of brochures on **outdoor gym equipment** and items such as **table tennis** for the next meeting along with funds available for.

**53.3 GL Cricket Club/ Baslow and Longstone Junior FC.** GLCC had sent a letter stating that they have yet to meet to discuss matters highlighted by the PC. Cllr Barrett stated that GLCC are looking at three representatives, one being the new Chair Andy Tasker/3 from PC plus Parish Clerk to attend the 'informal discussion' following their meeting, and to cover the following areas; recreation ground use, Sunday cricket, use of changing rooms and toilets, 1984 and 1921 agreements. Suitable dates for all to be agreed.

**53.4 Maintenance.** Benches and gate staining part of painting project on play area. To look at stone plaque and wall on rec on inspection of land. Clerk reported the hole in the plastic bench near the tennis court, size of a football. Clerk to ask a contractor to cover the front of the bench with marine ply, this was proposed by Cllr Briggs and seconded by Cllr Long.

#### **54/15 Village Green.**

**54.1 Lease for trees on verge near bus shelter.** The termination of the lease occurred on 7<sup>th</sup> July 2015.

**54.2 Tree seat and memorial plaques West green.** Installation of the tree seat is due imminently. The resident donating the funds has been advised of this. Memorial plaques to be discussed at next meeting.

**54.3 Path West Green.** Cllr Cox brought suitable surfacing's samples for Cllrs to view. Colours of surfacing, membrane, depth, preparation of area was discussed. It was advised that approx. 1.5 tons of the product would be required being approx. £60 - buff colour. It was resolved for Cox's builders to carry out the work including preparation, based on 1 days labour plus materials, this was proposed by Cllr Long and seconded by Cllr Thompson. Clerk to contact Cox's builders.

**54.4 Tree work.** Quotes to crown lift specific trees on the village green were discussed. One of the tree surgeons suggested the removal of 2 cherry's and replanting with different species and a gradual removal of one initially. Clerk to enquire into the reasoning behind the 'different species'. Tree diseases were discussed. It was noted that ducting had been put in place, running across the village green, it was presumed that this is part of the faster broadband work.

#### **55/15 Burial grounds.**

Cllr Cox left the room at 8.30pm

The Clerk reported that due to health issues Chris Barnes would not be continuing with his contract on the **churchyard mowing**, being half way through the year. Rather than the PC be left with no one to mow, he has asked T W Cox to mow the area for the remainder of the contract. Clerk to write to C Barnes/T W Cox asap re the contract and whom paying T W Cox, and taking on of the contract.

Cllr Cox re-joined the meeting at 8.36pm

## **56/15 Footpaths/roads.**

**56.1 Verges.** Station Rd. It was noted that the work that DCC had carried out was weed killing next to the wall.

**56.2 Street lighting/speeding/parking.** The Clerk reported that there had been no reply re the parking near bridge at Longreave Lane area or Croft Rd telephone cover. Overhanging hedges/vegetation into footpaths/ways, was discussed. Clerk to do an article for UTE. To be looked at on inspection.

**56.3 Telephone defibrillator.** The Clerk informed the Cllrs that the Crispin walk funds for 2015 would be kindly donated towards a defibrillator in the phone box (no confirmation in writing). Lengthy information from The Community Heartbeat Trust had been sourced by the Clerk and circulated to Cllrs. Areas discussed; more than machine, other company's offering funds in addition to the walk for other boxes, Ashford having 3 boxes, locations such as near Croft Rd, Station Rd, Thornhill House and recreation ground suggested, electricity to the box and wattage, BT funding electrics for 7 years from telephone box, training sessions (offer of training from a medical practitioner in the village, first aiders, costs, keeping the phone in the box. It was resolved for the Clerk to look at the costs involved, to contact BT following their initial letter via PDNPA on defibs. and funding, also to gain posters from Community Heartbeat trust to help with fundraising.

**56.4 Green in front of Harrow House. To report on Brewery response.** The PC had written to Robinsons re lorries on the corner of the green and to note the area in front of the White Lion being part of 'Highways' ie DCC. A letter was received re the corner of the green, where lorry drivers are to be made aware. Also a copy of a legal document whereby they interpret that the footway adjacent the main st be belonging to DCC and the area in between (where benches/signs are positioned) being that belonging to the pub. Clerk to look into past records relating to this, as the legal document refers to the footway (drawing shown of footway). To note the green is PC land. Photos from a resident of a 'Biffa' lorry show this driving over the corner of the green. It was noted that access is difficult as cars park opposite, bollards were discussed.

**56.5 Accessibility.** Cllr Briggs and Clerk had a meeting set with Mark Sloan (DCC). DCC cancelled the meeting and new dates being looked into. Cllr Briggs reported that following her UTE article no parishioner had come forward regarding accessibility issues. Clerk to put an article in UTE regarding overhanging hedges and vegetation.

**56.6 Bells style footpath - overhanging vegetation.** See 56.5

**57/15 Village hall - pump.** Cllr Cox to investigate the workings of the pump.

## **58/15 Council Administration.**

**58.1 Land registration.** It was resolved for the Clerk to work on registering the fields at Moor Rd in the coming months, with the village hall to be registered at a later date. The Clerk was requested to contact BT with regards to the telephone exchange and future sale of.

**58.2 Tenancy agreement fields 6552 and 7340 at Moor Rd.** The Clerk had contacted Cockertons for advice re the request to change the name on the tenancy. A new tenancy agreement would need to be formed, these being of a more lengthy in years past. Cockertons had advised a no fee look at relevant documents prior to any action. Areas discussed; new tenancy/putting out for tender for the good of the village, walling issues and grants, ragwort, tenancy having rolled over. The Cllrs resolved for the Clerk to write to the tenant stating that the tenancy agreement would not be transferred into a different name, also for Cockertons to have a look over the historical documents at this stage.

**58.3 Clerk. Filing, archiving.** Ongoing.

**58.4 Annual inspection of Council owned land.** A date was set for Sunday 27<sup>th</sup> September 2015, 10 am.

## 59/15 Financial matters.

### 59.1 Bank reconciliation for 31 May 2015.

INCOME	rent	£169.95
	Bank int	£1.92
EXPEND		£1,653.47
UNPRESENTED	B Cardona	£60.00
	Data Prot	£35.00

Closing balance on current account £1,000

Closing balance on deposit account £46,807.56

### 59.2 Bank reconciliation for 31 June 2015.

INCOME	rent	£31.63
	Bank int	£2.05
EXPEND		£95.00
UNPRESENTED		NONE

Closing balance on current account £1,000

Closing balance on deposit account £46,746.24

### 59.3 To accept and approve payments.

Sarah Stokes	admin	£743.20 (2 months)
	Expenses	£222.81 (including baby changer VH and black caps)
Aon VH	insurance	£691.03
Play safety Limited-	Rospa inspec	£96.00 (inc vat)
Bruno Cardona	Mowing/strim	£1,380
West and Foster	I audit	£300.00 (inc vat)
Chris Barnes	Mowing church.	£1,100

### 59.4 To accept payments made prior to the meeting.

Information commissioner £35.00

The payments were proposed by Cllr Long and seconded by Cllr Briggs. To note the consideration of an alternative quote for the Village hall insurance.

59.5 To note **Annual return** sent to Grant Thornton along with additional information required by 5% of PC's. To note internal auditors report. Clerk reported on West and Fosters Internal audit report. A copy of the internal report from West and Foster was circulated.

59.6 **Signatories for RBS parish bank accounts.** New signatory and H Wright to be taken off as signatory. Cllr Briggs to be new signatory. Clerk to pass paperwork to Cllr Briggs.

59.7 **Dalc new Councillor course.** It was proposed by Cllr Thompson that John Cooper and Caroline Briggs go on courses, as requested, seconded by Cllr Long. Clerk to book John in for September, Caroline to advise on suitable date in due course.

59.8. **Rents.** To note all rents received, to date.

59.9 **Mowing tenders.** Mowing tenders to go on next agenda, with any additional items for the new tender.

## 60/15 Planning matters.

60.1 Parish Council consultation.NP/DDD/0515/0407. **Thornbridge Manor Cottage.** Proposed single storey building.

PC comments sent in: No objections. To note the design and access statement and plan could have been clearer.

Cllr Thompson left the room at 9.20pm.

60.2 Appeal. **Land at 1 The Cross.**

PC comments sent in to The Planning Inspectorate:

'Great Longstone Parish Council would like to express grounds for objecting to the approval - Inadequacy of parking, highway safety concerns, road access, history of previous planning decisions against the development.

Cllr Thompson re-joined the meeting at 9.25pm

60.3 Parish Council consultation. **Iona, Longreave Lane.** NP/DDD/0615/0558. Single storey rear extension and alterations to dwelling.

PC comments: no objections.

60.4 Parish Council Consultation. **Appletree Cottage and Standhill Cottage, Spring Bank.** NP/DDD/0615/0569. Proposed roof alterations.

PC comments: no objections.

60.5 Parish Council Consultation. **Small Mead, Station Rd,** NP/DDD/0615/0600. Extension to dwelling. To note this is a new application from that presented at the last PC meeting.

PC comments: No objections. However recommend that the height of the fence be a condition and it be maintained.

60.6 Planning decision notice. **Valley House, The Mires.** NP/DDD/0415/0304. GRANTED.

**61/15 Police matters.** PCSO Phipps had sent a report of calls in the area, over the last quarter; concern for safety; anti-social behaviour - off roading; suspicious activity -poaching, travellers, suspicious vehicle; tree blocking road; possible drink driver; activated alarm and theft of lead from church roof. PCSO suggested doing a session in the village hall. Clerk to ask PCSO to arrange a session and where to locate neighbourhood watch signs to put up.

**62/15 Clerks report**

Sent disclosable pecuniary interests forms to DCC and on website.  
Contacted contractor re going ahead with staining etc.  
Ordered black caps for playground.  
Requested moss product information from B Cardona.  
Liaised with Cllr Long re lines on court contractor.  
Liaised with GLCC re meeting.  
Informed GLCC Re Cllr Barrett and PC representative.  
Contacted TDP/resident re going ahead with tree seat.  
Requested quotes for tree work.  
Reported streetlight on Croft Rd.  
Sent letter to DCC re parking nr Longreave Lane bridge area.  
Reported blockage on Station Rd.  
Reported damaged cover to BT, Croft Rd.  
Sent letter to Robinson brewery re green and public highway in front of White Lion.  
Arranged a site meeting with re accessibility with DCC. Also wrote to PDNPA.  
Looked into quotes for V hall insurance.  
Sent Annual return and additional information off to Grant Thornton.  
Chased outstanding rent.  
Accounts put on website along with other information.  
Requested further plans from PDNPA re Small Mead.  
Purchased baby changing table for V hall.  
Requested VHMC do a professional annual check of the fire extinguishers.(actioned by VHMC June 2015)

**63/15 To report any items of correspondence received and agree any actions arising.**

21/05/15 Derbyshire Alert. Theft of lead off St Giles church roof. See 61/15.  
21/05/15 Dalc. Circular 14. The Clerk highlighted that the PC is to approve the use of electronic agendas/minutes for meetings, the use of electronic agendas/minutes was approved with all in favour.  
27/05/15 Resident. Dog excrement on children's play area. See 53.1  
27/05/15 West and Foster. Internal audit. See 59.6  
29/05/15 GLCC. Meeting and representative. See 53.3  
29/05/15 DCC. Area community forum. Tuesday 28<sup>th</sup> July 2015, ABC Bakewell 7pm. Noted.  
29/05/15 Aon. Policy renewal. See 59.4  
01/06/15 Longstone Ce School. Multi use sports court. See 53.2  
01/06/15 PDNPA. Dales Parish Ballot. Noted.  
04/06/15 PDNPA. Planning committee 12 June 2015. Noted.  
04/16/15 DCC. Parish and Town Council Liaison Forum 22 June 2015, County Hall. Noted.  
06/06/15 Holiday cottage owner. Memorial plaque bench on rec. Clerk to reply to the letter, a small, standard plaque to be fixed by the cottage owner to the bench in question on the rec.

06/06/15 ICO. Certificate of registration. Noted.  
11/06/15 Grant Thornton. Receipt of annual return. See 59.5  
11/06/15 DCC. Street lighting. Clerk reported that DCC would be rolling out new LED lights across Derbyshire, under a new project.  
12/06/15 Robinsons. Letter acknowledgement. See 56.4  
15/06/15 DCC. Temporary footpath closure. 22 - 24 June 2015. Noted.  
15/06/15 Rospa. Inspection report. See 53.1  
16/06/15 The Pensions regulator. Legal duties. Clerk to clarify with Dalc re relevance of document to PC due to Clerks Hours/pay.  
17/06/15 Tree surgeon. Quote. See 54.4  
17/06/15 PDNPA. Lease for area near to bus shelter. See 54.1  
18/06/15 Robinsons. White Lion frontage. See 56.4  
18/06/15 Ashford PC. Defib machine information. See 56.3  
19/06/15 White Line contractor. Court markings. See 53.2  
22/06/15 Resident. Footpath vegetation and open gardens. Action prior to meeting.  
22/06/15 Blackrock. Holmemeal interest statements. Noted.  
22/06/15 Resident. Village green, Harrow House. See 56.4  
23/06/15 Tree surgeon. Quote. See 54.4  
24/06/15 Community Heartbeat Trust. Defib information. See 56.3  
24/06/15 PDNPA. Small Mead planning application. See 60.5

**64/15 Late items of correspondence.**

24/06/15 DCC. Temporary road closure 12<sup>th</sup> August. Longreave Lane from junction with Main St/Mires Lane. To facilitate works to reset valve lid in carriageway.  
24/06/15 DDDC. Area Community Forum. ABC 28<sup>th</sup> July 2015. Noted.  
29/06/15 DALC. Circulars 15 and 16. Noted.  
02/07/15 Dalc. Circular 17. noted.  
03/07/15 Wardell Armstrong. Invitation to Public Consultation for proposed section 73 planning application to extend the period of restoration at Longstone edge - consultation 9<sup>th</sup> July, GL village hall.  
03/07/15 Clerks and Councils direct. July edition.  
03/07/15 WI. Centenary rose. The WI have asked the PC to look at locations for a rose to be planted. Specific areas relevant to the WI were raised. Maintenance of the rose was raised. Possible areas to be looked at on inspection of land in September.  
07/07/15. Resident. The Willows. A resident has been liaising with PDNPA re potential of Willows for wildlife/birds boxes etc. Clerk to reply to resident thanking them for their enthusiasm and to continue to liaise with PDNPA, suggesting the school to be approached to be involved.  
08/07/15 PCSO Ian Phipps. Report. See 61/15

**65/15 Date of next meetings.**

9<sup>th</sup> September 2015 and 11<sup>th</sup> November 2015.

The Chair closed the meeting at 9.55pm.

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