

GREAT LONGSTONE PARISH COUNCIL

Clerk to the Parish:  
Sarah Stokes

[parishcouncil@greatlongstone.net](mailto:parishcouncil@greatlongstone.net)

**DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13<sup>TH</sup> MARCH 2013**

Present: Cllr Simon Headington, Cllr Hugh Wright, Cllr James Cox, Cllr Peter Thompson, Cllr Wendy Long, Sarah Stokes (Clerk), UTE and 5 parishioners.

Public comments.

Cllr Wright (trustee to W H Wright trust) reported that the trust is offering a portion of Fearnough yard to the PC. For the plots being sold on this area a beech hedge is to be planted, with a covenance for wheelbarrow access. A covenant would be also be listed for the prohibition of garages, hardstanding for vehicles, caravans or trailers within any plots or part of Fearnough Yard in each of the sales by the Trust.

Cllr Thompson (PC) asked Cllr Wright how long the sale had been going on.

Cllr Wright (trustee to W H Wright trust) reported that the trustees had attempted to sell plots back in 2006. On this occasion the process had been going on for 18months.

Cllr Headington opened the meeting at 7.37pm

**37/13 To accept apologies for absence.**

There were no apologies for absence.

**38/13 To register items of interest relating to the agenda.**

Cllr Wright registered an interest in items relating to DCC and Fearnough Yard. Cllr Cox registered an interest in item 4.1 relating to the play area.

The Chair proposed that item 6 (Fearnough yard) be held in a closed session at the end of the meeting, with all in favour.

**39/13 Minutes of the meeting 13<sup>th</sup> February 2013 and extraordinary meeting 20<sup>th</sup> February 2013.**

The minutes of 13<sup>th</sup> and 20<sup>th</sup> February were proposed by Cllr Long and seconded by Cllr Headington.

**40/13 Recreation Ground.**

**40.1 Playground.**

**40.1.1 Wet pour on swing areas. Awaiting Timberline.**

Cllr Cox left the meeting.

**40.1.2 Jumbolander matting.** The Cllrs looked at the three quotes for the different comparable options, being grass matt, rubber bark and rubber mini bark bonded with resin. The Cllrs resolved to go for the lowest quote and using grass matting. This covers the removal of the tiles/gravel base plus taking away, excavation of site, and laying of grass matt/seed. This was proposed by Cllr Headington and seconded by Cllr Long with all in favour.

To note Ropsa had suggested that lawn matting would be a suitable option, at the last inspection.

Cllr rejoined the meeting.

Clerk to ask contractor to proceed with the work, as soon as is possible, due to the current state of the matting on site at present.

**40.1.3 Moss on play area surfacing.** The Clerk reported that moss had appeared on the safety surfacing on the play area. It was resolved to ask B Cardona to treat the moss as soon as the weather is suitable.

To note Cllr Thompson had inspection the equipment on the rec. Goal posts requiring painting to go on monthly inspection sheet.

## **40.2 Equipment for older children.**

### **40.2.1 To consider the proposed planning application.**

Prior to the meeting, the Clerk had distributed the proposed planning application to the Cllrs. Cllr Long displayed the site plan for the Cllrs to view. Tree planting (with advice from PDNPA) was discussed, with landscaping to screen. The football area with undulations was discussed, utilising soil from the MUSA, plus more soil would be required. It was resolved that the gradient of the pitch needs to be shown on the pitch area. It was also resolved that with the addition of the gradient, the drawings as seen, be sent in with the planning document.

With regards to the MUSA specifically, where planting (considering root system space), hedging (proposed holly), bigger gaps to boundaries (4 metres from middle of hedge to MUSA, paved areas, crossing a footpath and lighting (with less light spill) are to be incorporated as part of the planning application (with the aid of PDNPA's advise). To add 'o' to parking for tennis court in application.

It was reviewed that with the comments made, listened to, and the plans modified (where there is no other option to move it), utilising the PC owned space, it was proposed by Cllr Haedington to go ahead with the planning application, along with supporting documentation, seconded by Cllr Thompson, with all in favour.

The price of the application was then discussed. Cllr Long to look into the price and for the PC to hold an extraordinary meeting to approve the payment, until this point no plans to be sent in.

It was noted that the Working party and the Clerk would meet with Sarah Foster at PDNPA to go through the plans prior to them actually being submitted.

### **40.2.2 To consider the proposed outcome of the Sports Committee meeting on 7<sup>th</sup> March 2013.**

Cllr Headington reported on the meeting, where a constitution was outlined with the aid of Neil Moulden at DDCVS. Neil M has looked at the proposed constitution, with the document to be reviewed prior to the formal launch meeting. Meeting to be arranged.

**40.3 Trees near cricket pavilion.** It was resolved to fell the one tree nearest to the pavilion and replant a tree in a different area of the recreation ground. Clerk to confirm with PDNPA that this is acceptable.

#### **41/13 Village Greens.**

**41.1 West green moles.** The Cllrs had looked at the vast number of moles on the area. The Clerk had received two quotes from 'mole men'. It was resolved for the Clerk to ask the lowest price to go ahead, covering the area of West Green. Soil from molehills and seeding over was also discussed, along with potential moles on the allotments.

**41.2 Jubilee Tree.** Cllr Wright reported that the tree will be planted on Easter Saturday (30<sup>th</sup> March 2013), time to be agreed. The hawthorn will be located down from where the other hawthorn was located. The mosaic in the bus shelter will also be incorporated into the proceedings.

**41.3 Tree stumps near bus shelter and lease.** Clerk to liaise with D Goodwin at PDNPA with regards to the stumps. Clerk to chase the lease with PDNPA's Woodland Conservation Officer.

#### **42/13 Footpaths/roads.**

**42.1 Outrake wall.** Clerk had not received the quote. It was resolved to relook at the wall on the next village inspection of land.

**42.2 Verges.** Ongoing.

**42.3 Overhanging hedges and bushes/tree branches onto streetlights.** The Clerk had chased DCC on this. Clerk to report bulb out on streetlight 104309, near The Mires.

**42.4 Grit.** The clerk had chased the grit piles once again. The PC grit bins have now been filled, only two required filling.

**42.5 Dog poo bins.** Cllr Long and the Clerk reported on possible relocation options; moving dog bin on Station Rd to near ramp at The Station, moving a bin from the bus shelter to the bottom of Moor Road, moving a dog bin from West Green to near the footpath at the end of Edge View Drive. It was also noted that the dog bin next to the play area gets overflowing and is heavily used. It was resolved to look into the bin options in the vicinity of the play area, prior to making any decision on the other possible locations/type of bin to move.

**42.6 Resurfacing public footpath no 4.** The Clerk had recontacted DCC with reference to proposed work in the coming financial year, as to when this work is planned in. No correspondence received back.

To note, Clerk has asked for a mowing schedule for the year.

#### **43/13 Council Administration.**

**43.1 Land Registration.** The Clerk reported that DALC and a local Solicitor (used by the PC before) had both been contacted. DALC had reported that other PC's are also having to go down the route of using a Solicitor. Resolved for Clerk to go ahead with using the local Solicitor to prepare a statement of truth (at around £350 plus Vat) and to do land searches at £2.00 per name. The Solicitor had also offered to have an initial look at the papers for no charge. This was proposed by Cllr Headington and seconded by Cllr Long.

**43.2 Annual Parish Meeting.** It was resolved to move the APM to Thursday 25<sup>th</sup> April 2013, as the event has not been advertised in UTE and the Chair will not be available due to work commitments.

Clerk to advertise the change and put an insert in UTE, let Neil Moulden (DDDCVS) know. Cllr Long to inform the History group.

**43.3 Village Week.** The PC are happy to support the week, but do not have the resources to organise it themselves. Resolved for Cllr Wright to ask the 'Jubilee Committee' after the success of last year. To note the Art Show has moved to 27/28 July 2013.

**43.4 PAYE.** The Clerk has now registered GLPC with HMRC and the free PAYROO payroll system.

**43.5 Civil emergency plan.** Next meeting.

**43.6 Risk register.** Next meeting. Clerk to circulate copy of.

**43.7 PC asset register and insurance coverage.** The Clerk produced the asset register, which the Cllrs went through. The Village hall not being listed as an asset was discussed. The Cllrs resolved for no changes to the register. The Clerk pointed out that changes had been made to the insurance in November, where pieces of equipment on the play area are itemised.

**43.8 Retained documents.** The Cllrs resolved to adopt the DALC policy, as in previous years.

#### **44/13 Financial Matters.**

#### **44.1 BANK RECONCILIATION 28<sup>TH</sup> FEBRUARY 2013 AND BANK BALANCES**

##### **INCOME**

VAT refund	£222.26
Rent	£16.99
	<b>£239.25</b>

**Expenditure**                      **£686.14**

##### Unpresented cheques

Land registration	£80.00
British legion	£25.00
Axiom Zimbira	£11.60
	<b>£116.60</b>

Closing balance on current account	£1,000.00
Closing balance on deposit account	£28,032.49

#### **44.2 To accept and approve payments:**

Sarah Stokes	Admin	£349.00
	Expen	£35.64
Zedcore	Email	£6.60
British Legion	Poppy ap	£25.00
B Cardona	Fearneh	£500.00

To note Zedcore will be invoicing the PC on an annual basis in future.

The payments were proposed by Cllr Long with all in favour.

44.3 Closed churchyard and future reimbursable expenditure. Clerk chased DDDC, no correspondence received back.

44.4 To note receipt of VAT repayment.

44.5 Rent. The Clerk reported that 4 of the quarry rents had been received.

44.6 Accounts/audit. To note Clerk in process of preparing for audit/accounts.

#### **45/13 Planning matters.**

45.1 Planning decision notice. NP/DDD/1212/1253 Form a single storey rear extension. 8 Furnall Ave, GRANTED. Noted.

45.1 Appeal notice. NP/DDD/1112/1152 Removal of condition 6 on NP/DDD/0811/0779 at Shacklow, Mires Lane. Noted.

#### **46/13 Police matters and neighbourhood watch.**

Cllr Wright reported that street police will be having new uniforms. Cllr Cox reported that someone had been selling mattresses out of a van and was a little aggressive towards disinterested householders.

#### **47/13 Clerks report.**

1. Looked into further quotes for area around jumbolander.
2. Booked an accompanied Rospa inspection including goal posts.
3. Created a monthly play area inspection sheet.
4. Looked into quote for west green 'moles'.
5. Asked B Cardona to carry out work on shrub areas on Fearneyhough Yard. (decision at Extraordinary meeting)
6. Contacted DCC again, re overhanging branches on to streetlights.
7. Chased grit piles for Moor Rd and ordered grit for PC grit bins, where required.
8. Looked into possible moving of dog and waste bins with Cllr Long.
9. Looked into Solicitor and advice from Dalc re land registration situation.
10. Asked Cllr Wright to contact the horticultural Society regarding the Annual P Meeting.
11. Sent out rent requests for Outrake and Guildlow.
12. Sent dispensation forms to DDDC, retaining copies of documents.
13. Progressed PAYE.
14. Sent in form regarding precept and grant (in line with Extraordinary meeting decision)
15. Ongoing Accounts/audit.
16. Completed PC sections of planning application.

#### **48/13 To report any items of correspondence received and agree any actions arising.**

14/02/13 HMRC. Employer registration. Noted.

18/02/13 DCC. Foster/Adopt with DCC. Poster put up. Noted.

19/02/13 PDNPA. Stalled reviews of Old mineral Permission (ROMPS). Longstone Edge East and Stanton Moor Quarry. Clerk to request a map displaying the exact location of 'Longstone Edge East'.

19/02/13 DDDC. Assets of Community Value. Draft policy available on DDDC website. Noted.

20/02/13 DDDC. Arts matters Spring 2013. Link [www.derbyshire.gov.uk/leisure-a-culture/arts-culture/arts-newsletter](http://www.derbyshire.gov.uk/leisure-a-culture/arts-culture/arts-newsletter) Noted.

24/02/13 Resident. MUGA. It was highlighted by the PC, that letters of complaint have been included into the planning application.

28/02/13 RTB. Update .Noted

26/02/13 DALC. Training. Noted.

26/02/13 DALC. Training. Noted.

27/02/13 DALC. General. Including setting the precept and dispensations; government lifts red tape for community events. Noted.

04/03/13 Clerks and Councils direct, May. Noted.

04/03/13 R Wright. Fearneyhough yard. See 51/13.

04/03/13 Eco centre. Workshops. [ecocentre@derbyshire.gov.uk](mailto:ecocentre@derbyshire.gov.uk) Noted.

04/03/13 PDNPA. Broadband open evening 20<sup>th</sup> March at ABC 6 - 8 pm. Register online at [bit.ly/Bakewell](http://bit.ly/Bakewell) Noted.

05/03/13 DDDC. DCC Elections 2 May 2013. Noted.

#### **49/13 Late items of correspondence.**

11/03/13 Resident. MUSA. It was noted that comparing a barn to a court is not a comparison.

11/03/13 Cockertons . Land registration - village greens. See 43.1

11/03/13 PAYROO. Registration. Noted.

13/03/13 DCC. Recycling paper and Derbyshire big deals. Posters been displayed .

#### **50/13 Date of next meetings.**

Wednesday 10<sup>th</sup> April PC meeting 7.30pm

Thursday 25<sup>th</sup> April Annual Parish Meeting 7.30pm

Wednesday 8<sup>th</sup> May AGM 7.30pm

The Chair closed the meeting at 9.10pm. Cllr Wright left the meeting for the closed session.

The Chair reopened the meeting for a closed session.

#### **51/13 Burial grounds and Fearnehough yard.**

This item covering Fearnehough yard, was considered in a closed session.

Firstly the Cllrs commended the good work B Cardona had done in the removal of the shrubs from the area.

In light of the recent correspondence from R Wright (on behalf of the WH Wright trust), titled 'subject to contract', the letter stated that 'I think the Council are aware that the trustees of the WH Wright trust, which owns the land, has been in discussion with adjoining landowners about possible sales'. Some sales have been agreed. The rest of the yard is being offered to the parish as a gift (PC to cover legal costs as specified). A plan of the area was

also provided, displaying the land offered for sale to others and portion of land offered to the PC by the trust.

The Cllrs discussed many areas relating to the area in the closed session, covering;

The fact that the PC did not know of the sale.

The PC were surprised that the land was being sold, as they had been in correspondence with the trustees over the removal of the shrub areas.

Letter was received after the costly recent maintenance work has been carried out (the PC spent the money in good faith not knowing).

Recent tender process incorporating the area into the tenders.

The PC have a lease requiring 6 months notice.

The trustees have had 18 months notice to communicate their intentions.

Odd shape of land left after gardens sectioned off, secluded.

Wheelbarrow access to gardens.

Planning permission for change of use, fences and gardens.

Possible registration of land as village green (as had been looked into previously under 'options for land')

Parishioners having gardens.

Villager's use of the area.

Hedge and maintenance.

It was resolved to put an insert in UTE, sharing the information with the Parish, giving the opportunity to put forward any concerns. It was also resolved for no further maintenance work to be carried out on the area e.g seeding and mowing, with no more public funds to be spent on the area, which is private property. Clerk to inform B Cardona of the seeding/mowing, utilisation of this time to be spent on other parish jobs. Clerk also to write to the trustees, expressing the surprise of the PC having spent money on recent maintenance work, which they were informed of.

All Cllrs present in favour of the points to action, and asked the Clerk to do so.